

## Pre-Service Training Schedule July 15- August 9, 2019

Monday, July 15	Tuesday, July 16	Wednesday, July 17	Thursday, July 18	Friday, July 19
<p style="color: red;">Abracadabra Take II Train the Trainer 9:00 am – 5:00 pm Location: Grand Prairie Trainers: Debra Harris &amp; Linda Morgan Required: INVITATION ONLY</p> <p style="color: green;">Resume Critique 9:00 am – 12:00pm Location: WMSA Board Room Trainers: Workforce Commission Staff Required: Sunnyview, Lancaster-Kiest, Socorro Gonzales and other displaced teaching staff ONLY</p>	<p style="color: red;">Abracadabra Take II Train the Trainer 9:00 am – 5:00 pm Location: Grand Prairie Trainers: Debra Harris &amp; Linda Morgan Required: INVITATION ONLY</p> <p style="color: purple;">Center Check-In Procedure Review (Health) 9:00 am – 11:00 am 11:30 am – 12:30 pm 1:30 pm – 3:30 pm WMSA-TR1 Recommended: Representative From Each Center Instructor: Dorruth Boyd</p>	<p style="color: magenta;">Family Advocate Focus Group &amp; Process Reviews 9:00 am – 2:00 pm Location: Buckeye HS Trainers: Family Services Coordinators Required: Family Advocates</p> <p style="color: black;">Interview Coaching 9:00 am – 12:00 pm Location: WMSA Board Room &amp; Training Room 2 Trainers: Workforce Commission Staff Required: Sunnyview, Lancaster-Kiest, Socorro Gonzales and other displaced teaching staff ONLY</p>	<p style="color: orange;">Rediscovering The Power of Focus: Time Management Strategies For a Digital World 9:00 am – 11:30 am Location: WMSA- TR 1 Trainer: Lena Taylor, Devry Required: Family Advocates</p> <p style="color: green;">Rediscovering The Power of Focus: Time Management Strategies For a Digital World 1:00 pm – 3:30 pm Location: WMSA- TR1 Trainer: Lena Taylor, Devry Required: Admin. Assts., Receptionists, Clerks, Ed. Specialists, Special Services Assistants</p>	<p style="color: red; text-align: center;"><b>JOB FAIR</b> 9:00 am – 3:00 pm Location: WMSA –TR1 &amp; TR2 Recommended: <b>Sunnyview, Lancaster-Kiest &amp; Socorro Gonzales and other displaced teaching staff ONLY</b></p>
<p style="color: green;">Food Service Training 9:00 am – 3:00 pm Location: WMSA-TR1 Trainer: Shonika Kwarteng Required: All Cooks</p>		<p style="color: green;">Food Service Training 9:00 am – 3:00 pm Location: WMSA-TR1 Trainer: Shonika Kwarteng Required: All Cooks</p>		

## Pre-Service Training Schedule July 15- August 9, 2019

Monday, July 22	Tuesday, July 23	Wednesday, July 24	Thursday, July 25	Friday, July 26
<p style="text-align: center;"><b>Teacher Training</b> 8:00 am – 4:00 pm Location: Thomas Edison Middle Learning Center Required: All HS Teachers Instructor: HS Education Coordinators</p> <p style="text-align: center;"><b>Parent, Family &amp; Community Engagement</b> Time: 9:00 am-12:00 pm Location: Meadows Conference Center , 2900 Live Oak, Dallas, TX Trainer: Ruth Doocy Required: Family Advocates</p>	<p style="text-align: center;"><b>Teacher Training</b> 8:00 am – 4:00 pm Location: Thomas Edison Middle Learning Center Required: All HS Teachers Instructor: HS Education Coordinators</p> <p style="text-align: center;"><b>Move in the Right Direction: Putting Your Career Goals Into Action</b> 9:00 am – 11:30 am Location: WMSA-TR1 Trainer: Lena Taylor, Devry Recommended: All Staff (Pre-Registration By Email to J. Robinson Only, 30 Max)</p>	<p style="text-align: center;"><b>Health Overview</b> 8:00 am – 12:00 pm Location: WMSA-TR-1 Required Centers(BH, RJ)</p> <p style="text-align: center;"><b>Health Overview</b> 1:00 pm – 5:00 pm Location: WMSA-TR-1 Required Centers:(JJ,FO,AMB,RH)</p>	<p style="text-align: center;"><b>Are People Listening? Enhance Outcomes Through Effective Communication</b> 9:00 am – 11:30 am Location: WMSA -TR 1 Trainer: Lena Taylor, Devry Required: Managers &amp; Supervisors</p>	<p style="text-align: center;"><b>CPR/First Aid</b> 9:00 – 3:00 pm Location: WMSA-TR 1 Required Attendees: All Pre-Registered Staff Only Instructor: Health Department</p>
<p style="text-align: center;"><b>Overcoming Obstacles: Developing a Mindset of Resilience</b> 10:00 am – 11:30 am Location: WMSA – TR2 Trainer: Jackie Robinson Required: Admin. Assts, Receptionists, Clerks, Coordinators, Support Staff</p> <p style="text-align: center;"><b>Building Effective Work Relationships in Nutrition Services, Part 2</b> 8:00 am – 5:00 pm Location: Training Room 1 Trainer: Natalya Sumner Required: Cooks</p>	<p style="text-align: center;"><b>Can I Count on You? Trust me – Trust Works</b> 10:00 am – 11:30 am Location: WMSA-TR 2 Trainer: Christine Leal Required: Admin. Assts, Receptionists, Clerks, Coordinators, Support Staff</p> <p style="text-align: center;"><b>Move in the Right Direction: Putting Your Career Goals Into Action</b> 1:00 pm – 3:30 am Location: WMSA -TR 1 Trainer: Lena Taylor, Devry Recommended: All Staff (Pre-Registration By Email to J. Robinson Only, 30 Max)</p>	<p style="text-align: center;"><b>Empowering Collaboration: Engaging Generations</b> 1:00 pm – 3:30 pm Location: Meadows Conference Center, 2900 Live Oak, Dallas, TX Trainer: Lena Taylor, Devry Required: Family Advocates</p>	<p style="text-align: center;"><b>Food Handler Certification</b> 1:00 pm – 3:00 pm Location: WMSA- TR1 Trainer: Clay Cruse Required: New Cooks &amp; Ed. Specialists Hired after March 2019</p>	<p style="text-align: center;"><b>Civil Rights Training (Multiple 1 hour sessions to choose from)</b> 8:00 am – 9:00 am 9:30 am – 10:30 am 11:00 am – 12:00 pm 1:00 pm– 2:00 pm 2:30 – 3:30 pm 4:00 pm – 5:00 pm Location: Training Room 2 Trainer: Nutrition Staff Required: New Staff Hired after March 2019</p>

## Pre-Service Training Schedule July 15-August 9, 2019

Monday, July 29	Tuesday, July 30	Wednesday, July 31	Thursday, August 1	Friday, August 2
<p>Bus Monitor Training 8:00 am – 10:00 am Location: AMB Trainer: HS Trans. Dept. Required: Teachers, Ed. Spec. Site Manager, Fam. Adv., Spec. Services Center: AMB</p> <p>Bus Monitor Training 11:30 am – 1:30 pm Location: Brookhaven Trainer: HS Trans. Dept. Required: Teachers, Ed. Spec. Site Manager, Fam. Adv., Spec. Services Center: Brookhaven</p>	<p>Bus Monitor Training 8:00 am – 10:00 am Location: David's Place Trainer: HS Trans. Dept. Required: Teachers, Ed. Spec. Site Manager, Fam. Adv., Spec. Services Centers: David's Place</p> <p>Bus Monitor Training 11:30 am – 1:30 pm Location: Ferguson Oates Trainer: HS Trans. Dept. Required: Teachers, Ed. Spec. Site Manager, Fam. Adv., Spec. Services Centers: Ferguson Oates</p>	<p style="color: blue;">Health Overview 8:00 am – 12:00 pm Location: Training Room 1 Required Centers:(GP,LW,MC,DP)</p> <p style="color: blue;">Health Overview 1:00 pm – 5:00 pm Location: Training Room 1 Required Centers: All Health Staff Only</p> <p style="color: orange;">ERSEA/PIR Training Time: 9:00 am – 5:00 pm Location: GP HSC Trainer: Head Start University Required: Family Advocates Lunch Break: 12:00 pm – 1:00 pm (please plan accordingly)</p>	<p style="color: green;">SCORE: Successfully Managing a Project From Start to Finish 9:00 am – 11:30 am Location: Training Room 1 Trainer: Lena Taylor, Devry Required: Admin. Assts., Receptionists, Clerks, Coordinators</p> <p style="color: green;">Are You a Catalyst For Change? Lead With Confidence So Your Team Can Follow 1:00 pm – 3:30 pm Location: Training Room 1 Trainer: Lena Taylor, Devry Required: Management &amp; Supervisors</p>	<p>Bus Monitor Training 8:00 am – 10:00 am Location: Jerry Junkins Trainer: HS Trans. Dept. Required: Teachers, Ed. Spec. Site Manager, Fam. Adv., Spec. Services Centers: Jerry Junkins</p> <p>Bus Monitor Training 11:30 am – 1:30 pm Location: Lake June Trainer: HS Trans. Dept. Required: Teachers, Ed. Spec. Site Manager, Fam. Adv., Spec. Services Centers: Lake June</p>
<p style="color: blue;">ServSafe Food Manager Certification 8:00 am – 5:00 pm Location: WMSA- TR1 Trainer: Clay Cruse Required: New Site Managers, New Nutrition Specialists, Expiring Cooks</p>		<p>Central Administration Forms &amp; Procedures Review 9:00 am – 12:00 pm Location: WMS Center Lab Required: Site Managers 1:00 pm – 4:00 pm Required: Ed. Specialists</p>	<p style="color: orange;">ERSEA/PIR Training Time: 9:00 am – 5:00 pm Location: GP HSC Trainer: Head Start University Required: Family Advocates Lunch Break: 12:00 pm – 1:00 pm (please plan accordingly)</p>	

## Pre-Service Training Schedule July 15-August 9, 2019

Monday, Aug. 5	Tuesday, Aug. 6	Wednesday, Aug. 7	Thursday, Aug. 8	Friday, Aug. 9
<p>EHS Food Service Training 8:00 am – 12:00 pm Location: Training Room 1 Trainer: Nutrition Services Staff Required: EHS Cooks</p> <p>EHS Training 1:00 pm – 5:00 pm Location: Training Room 1 Trainer: Education Staff Required: EHS Teachers</p>	<p>Health Overview 8:00 am – 12:00 pm Location: Training Room 1 Required Centers:(EHS Staff Only)</p> <p>EHS Training 1:00 am – 5:00 pm Location: Training Room 1 Trainer: Education Staff Required: EHS Teachers</p>	<p>EHS Training 8:00 am – 5:00 pm Location: Training Room1 Trainer: Education Staff Required: EHS Teachers</p> <p>Health Overview 8:00 am – 12:00 pm Location: WMSA-TR-1 Required Centers(RH,WMS)</p> <p>Health Overview 1:00 pm – 5:00 pm Location: WMSA-TR-1 Required Centers:(LJ,BE,WG)</p>	<p>EHS Training 8:00 am – 5:00 pm Location: Training Room 1 Trainer: Education Staff Required: EHS Teachers</p> <p>Bus Monitor Training 1:30 pm – 3:30 pm Location: Buckeye Trainer: HS Trans. Dept. Required: Teachers, Ed. Spec. Site Manager, Fam. Adv., Spec. Services Center:Buckeye</p>	<p>CPR/First Aid 9:00 – 3:00 pm Location: Training Room 1 Required Attendees: All Pre-Registered Staff Only Instructor: Health Department</p> <p>EHS Training 8:00 am – 4:00 pm Location: Training Room 2 Trainer: Education Staff Required: EHS Teachers</p>
<p>Bus Monitor Training 8:00 am – 10:00 am Location: Lake West Trainer: HS Trans. Dept. Required: Teachers, Ed. Spec. Site Manager, Fam. Adv., Spec. Services Center: Lake West</p> <p>Bus Monitor Training 11:30 am – 1:30 pm Location: Margaret Cone Trainer: HS Trans. Dept. Required: Teachers, Ed. Spec. Site Manager, Fam. Adv., Spec. Services Centers: Margaret Cone</p>	<p>Bus Monitor Training 8:00 am – 10:00 am Location: Roseland Homes Trainer: HS Trans. Dept. Required: Teachers, Ed. Spec. Site Manager, Fam. Adv., Spec. Services Center: Roseland Homes</p> <p>Bus Monitor Training 11:30 pm – 1:30 pm Location: Wanda Meschack Trainer: HS Trans. Dept. Required: Teachers, Ed. Spec. Site Manager, Fam. Adv., Spec. Services Center: Wanda Meschack</p>	<p>Bus Monitor Training 8:00 am – 10:00 am Location: West Garland Trainer: HS Trans. Dept. Required: Teachers, Ed. Spec. Site Manager, Fam. Adv., Spec. Services Center: West Garland</p> <p>Bus Monitor Training 11:30 pm – 1:30 pm Location: Robbie Jones Trainer: HS Trans. Dept. Required: Teachers, Ed. Spec. Site Manager, Fam. Adv., Spec. Services Center: Robbie Jones</p>	<p>Bus Monitor Training 1:30 pm – 3:30 pm Location: Grand Prairie Trainer: HS Trans. Dept. Required: Teachers, Ed. Spec. Site Manager, Fam. Adv., Spec. Services Center:Grand Prairie</p>	<p><b>Teacher Training</b> <b>8:00 am – 4:00 pm</b> <b>Location: Thomas Edison Middle School</b> <b>Trainers: DISD &amp; HSGD Education Specialist</b> <b>Required: All HSGD Teachers &amp; Education Specialists</b></p>


**NOTE: Education Department has scheduled extended training days through DISD as follows:**

**Teacher Training: Super Centers**  
**August 12<sup>th</sup> – 13<sup>th</sup>**  
**8:00 am – 4:00 pm**  
**Location: Thomas Edison Middle Learning Center**  
**Trainers: DISD & HSGD Education Specialists**  
**Required: All HSGD Teachers & Education Specialists**